

Easy Assets

BARCODE ASSET TRACKING SYSTEM

Introduction:

Asset stock taking at the year end is a perennial chore that is both tedious and time consuming. Doing this electronically with barcode terminals significantly reduces the time collecting the data and cuts out clerical errors. Throughout the year the movement of each asset is tracked and logged electronically so that at the year end the whole process of the annual asset audit and the reconciliation of the asset register becomes very quick and easy.

Its a Complete Package:

CBDO Assets is a complete package comprising a portable barcode data collection terminal, printed barcode labels and Windows tracking software for monitoring the company fixed assets register. The Windows software can import existing company data and offers a complete system that acquires and sorts the scanned data from the terminal and tracks the location, user, department, vendor etc of each asset. It uses preprinted barcode labels or prints its own barcode labels so that new assets can be added to the database very quickly

The software is written for Windows XP/2000/NT/98 based on a Microsoft Access database engine. This can be upgraded to Sybase where millions of transactions are going through. It records transactions and integrates data from a Portable Data Terminal. (PDT).

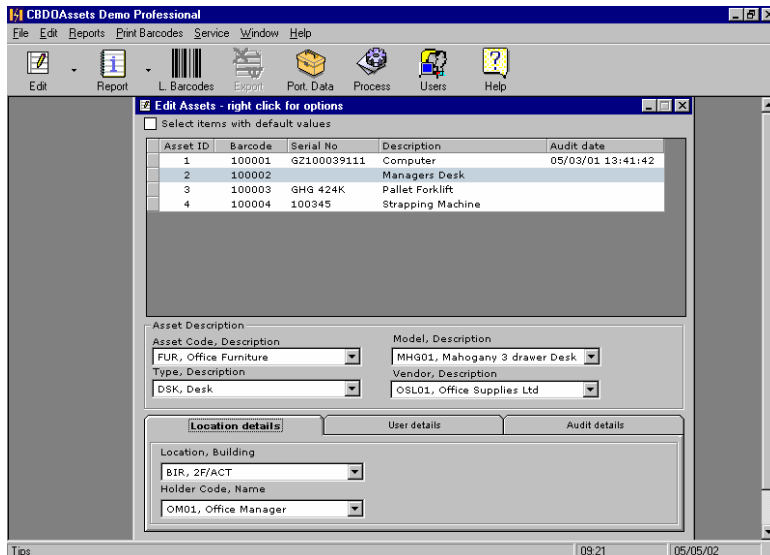
Standard Windows Interface

The Main screen is a typical Windows interface with drop down boxes to select the options



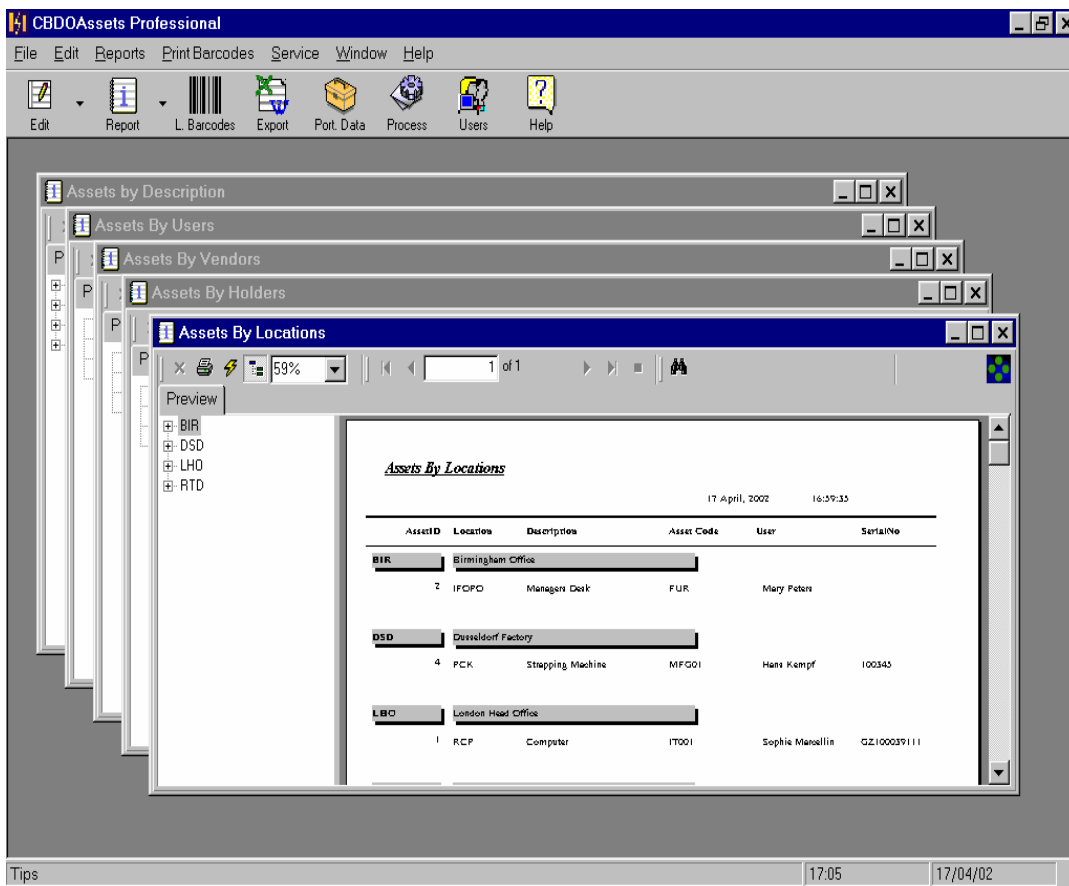
Single View of the Asset Register

The Main Edit and View Screen of the Assets Register shows a comprehensive and precise view of the location and ownership of the Assets



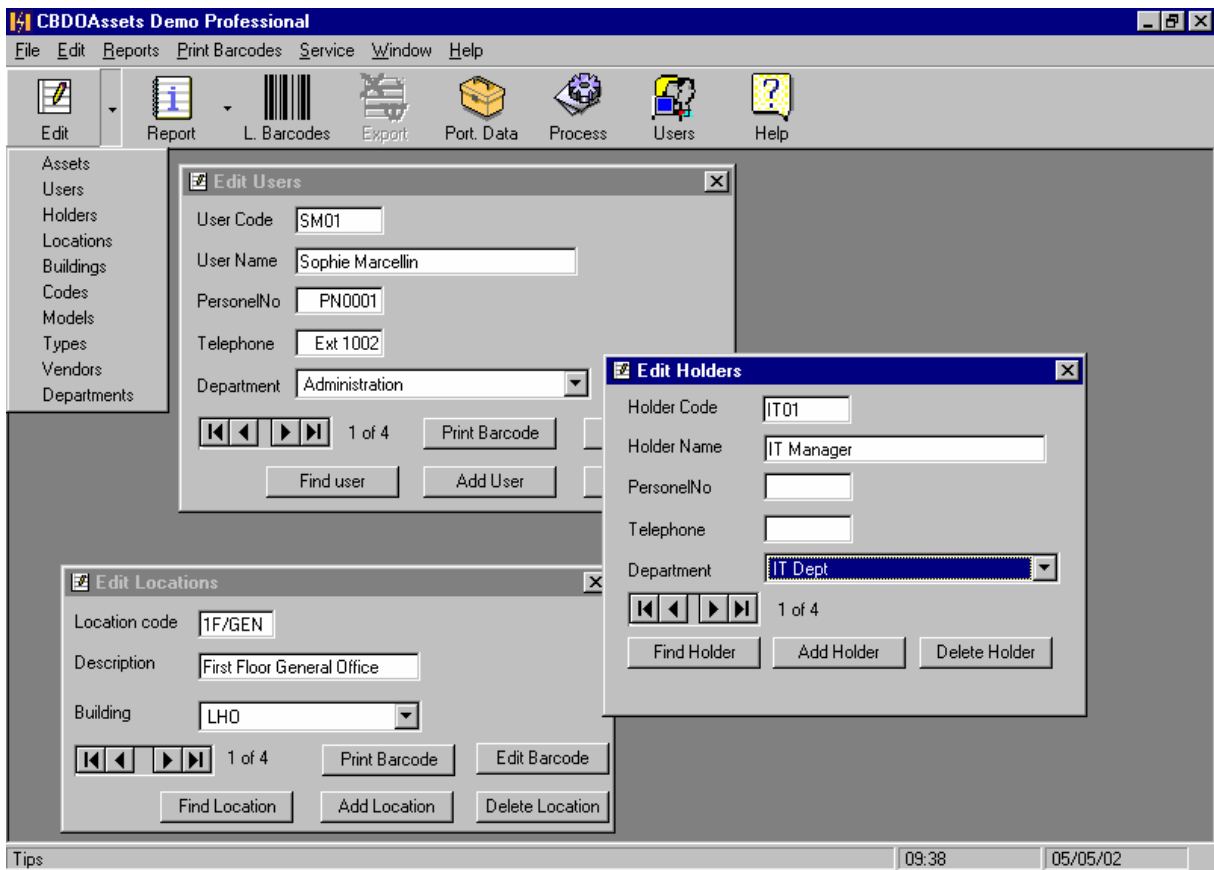
Comprehensive Reports

A wealth of reports show different views of the assets grouped by department, budget, ownership, building, internal location, user, vendor, model, type etc. The dates of the last audit and current audit are shown so that if anything is missed this is quickly identified and as extra security the terminal shows the auditor any items that have not been logged before leaving a given location.



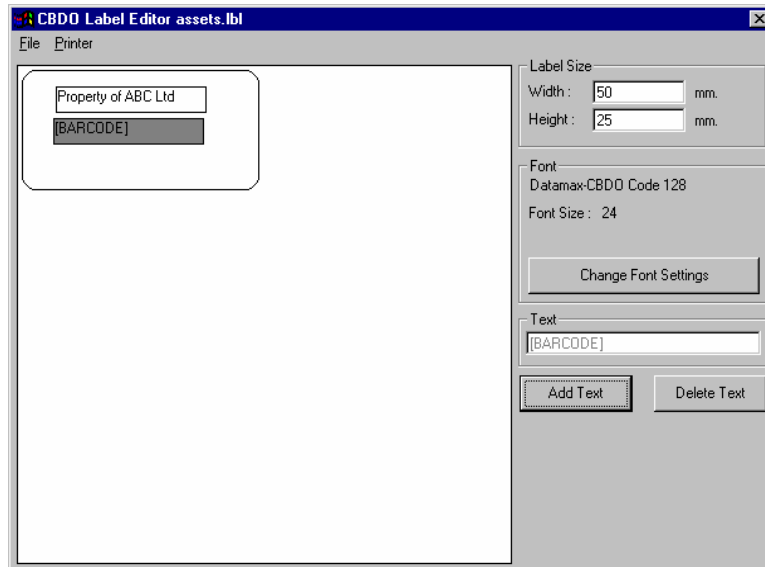
Simple Data Entry

Assets and their ancillary data can be added and edited through simple entry screens and several items of data can be edited at the same time ,switching between windows which facilitates easy data entry. You can also import your existing data of course.

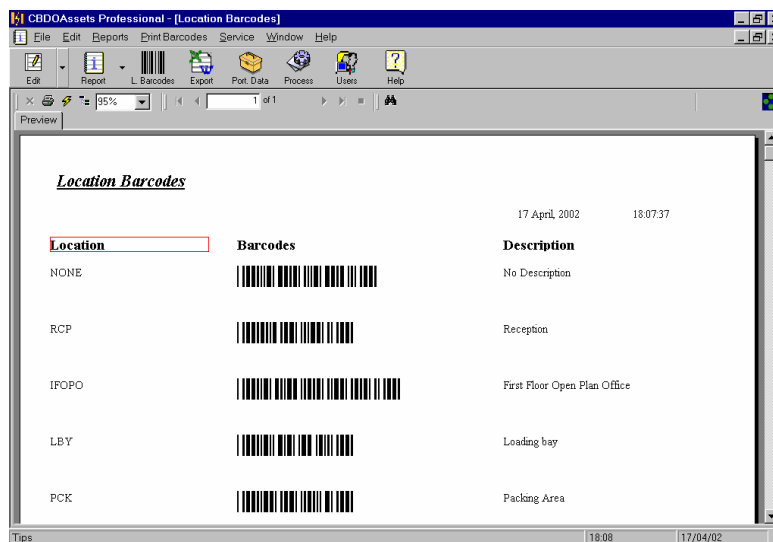


Barcode Asset Labels

Durable polyester Barcode labels are included in the package and these are used to uniquely identify each asset on the database using a proprietary system of associating the assets against each barcode. The software also enables reprints of the barcode labels using a low cost thermal transfer label printer. The barcodes are completely automatic and print an asset barcode from the database on demand from the main editing screen. This function allows you to change the layout, text and size of the label.



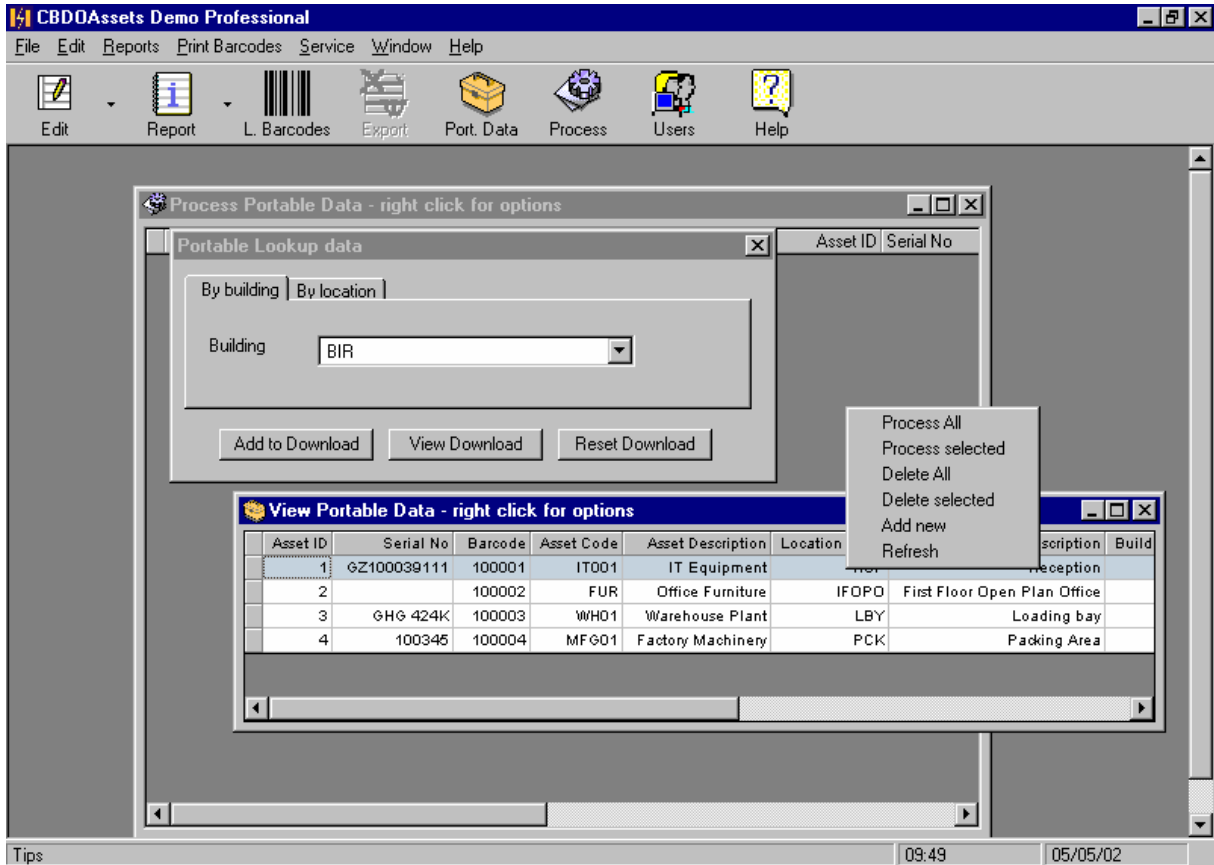
Barcode Location Labels are not necessary as the location barcodes can be printed on the office laser or inkjet printer. However if preferred these can be generated by the program in the same way as the Asset labels on a thermal transfer printer using durable polyester stock which we supply



Total Control of Data to and from the PDT

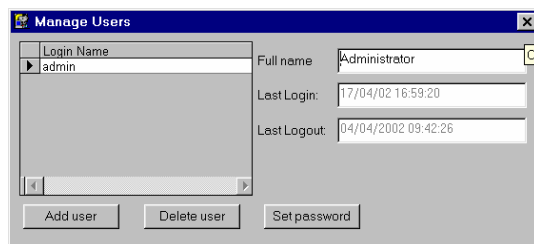
You can select what lookup data you want to transfer to the portable so that for example, only Assets relevant to a particular site or location are held in a given PDT.

Equally when the data has been collected you can review it and amend/delete items manually if you think there are anomalies before uploading and updating the database



Access Rights

The manager can control users access rights by allocating passwords



Handy Portable Data Terminals

The barcode scanning terminals are pocket sized and will usually do a full days audit without recharging the NiMh batteries. You can buy additional NiMh batteries or use standard AAA batteries

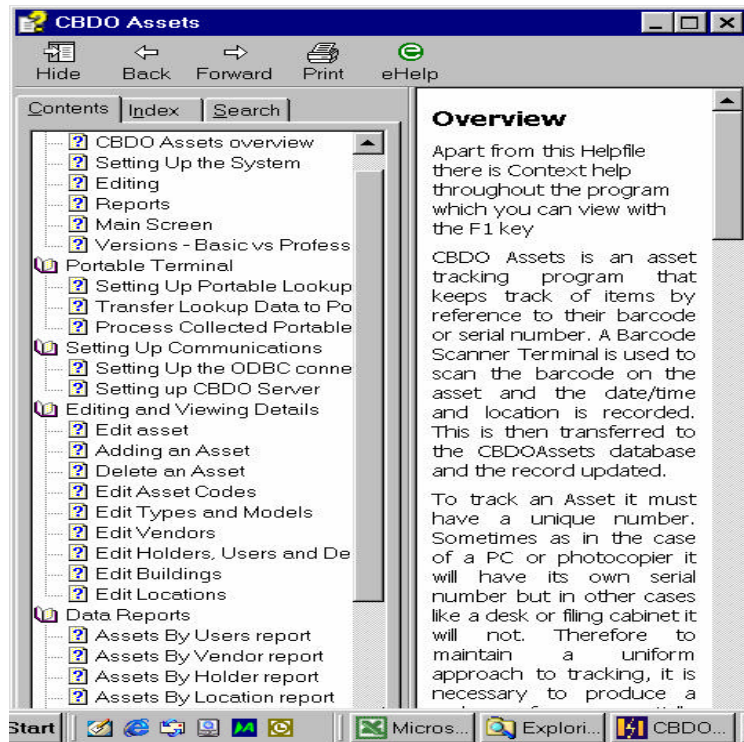


The scan is done by simply pressing the yellow scan button holding the terminal a few inches from the barcode. The barcode and its Asset data then appear in the window enabling you to either confirm or change the data. For example you may find an Asset like a Laptop has changed owner or location in which case you can edit this on the PDT.

At the end of the session you can check which assets have not been scanned from the list you have downloaded from the main database

Help Files

A comprehensive Help file with details of how to set up the system, print barcodes, identify your Assets , Use the barcode scanner and transfer the collected data provides an easy method of both getting to grips with the concepts and referral later on.



We also provide online support for anything that may not be immediately obvious to you.